

**Public and Patient Involvement Assurance Group**

**Report from meeting of: Wednesday 22<sup>nd</sup> June 2022**

**Attendance:** Evan Rees, Andy Murtha, Vaughan McLeod, Brian Rowlands, Janet Thompson, Brigitte Heller, Mathew Hulbert, Nishita Andrea Ganatra, Ruth Olugbenga, Rasheed Cader, Jit Parekh, Sue Venables, Ifeoma Obionu, Sarah Smith.

**Apologies:** Mary Smith, Brigitte Heller, Mathew Hulbert

<b>Area / topic for engagement:</b>	<ul style="list-style-type: none"> <li>• Improving access to general practice outside usual practice opening time (Enhanced access services)</li> <li>• Melton Mowbray Place-based plan update</li> <li>• Terms of Reference for the Group in line with the governance of the ICB/ICP</li> </ul>
<b>Presented by:</b>	<ul style="list-style-type: none"> <li>• Improving access to general practice outside usual practice opening time (Enhanced access services)- <b>Sarah Smith and Sue Venables</b></li> <li>• Melton Mowbray Place-based plan update- <b>Jit Parekh</b></li> <li>• Terms of Reference for the Group in line with the governance of the ICB/ICP- <b>Sue Venables</b></li> </ul>
<b>Purpose of engagement:</b>	<ul style="list-style-type: none"> <li>• To inform the group about the enhanced access plans, ongoing engagement, and proposed plans</li> <li>• To provide information on ongoing engagement in Melton Mowbray and ensure that group is assured</li> <li>• To receive and comment on the updated Terms of Reference for the Group in line with the governance of the ICB/ICP</li> </ul>
<b>Geographical scope:</b>	<p>Leicester, Leicestershire, and Rutland</p> <p>Melton</p>
<b>Demographic scope:</b>	<p>Everyone</p>
<b>Timescales:</b>	<p><b>Enhanced access</b></p> <p>Utilise existing insights to help planning – April</p>

**Public and Patient Involvement Assurance Group**

	<p>Engagement 3 weeks – closes end June (If led by CCGs. If PCN led, then activities may go into July).            PCN plans submitted end of July            Approval August            Enhanced access commences 1 October            After approval of PCN plans system will look at any emerging gaps and may wish to engage and possibly consult further</p> <p><b>Melton Mowbray Place-based plan update</b>            Final analysis and report of findings to be shared with the group at the next meeting</p>
<p><b>Which LLR wide work stream does this impact:</b></p>	<p>The entire LLR population</p>
<p><b>Evidence of engagement activities is provided by:</b></p>	<p>Presentation slides on improving access to general practice outside usual practice opening time (Enhanced access services)</p> <p>Melton Mowbray Place-based plan update presentation slides</p>
<p><b>Any (relevant) groups not engaged with:</b></p>	<p>None highlighted</p>
<p><b>Key themes emerging from the presentations</b></p>	<p><b>Improving access to general practice outside usual practice opening time (Enhanced access services)</b></p> <ul style="list-style-type: none"> <li>• Concern regarding differing levels of awareness across PCN areas regarding the survey and enhanced access services</li> <li>• Managing the public’s expectations</li> <li>• Patchy coverage of the questionnaire- Not all practices are promoting the survey</li> <li>• Issues which may arise from the public if PCNs start subcontracting services</li> <li>• Ensure that the standard of the practice buildings is adequate to handle the large population- appropriate waiting areas</li> </ul> <p><b>Melton Mowbray Place-based plan update</b></p> <ul style="list-style-type: none"> <li>• The group is assured with engagement activities</li> <li>• Concerns regarding the awareness of services by newcomers</li> </ul>

**Public and Patient Involvement Assurance Group**

	<ul style="list-style-type: none"> <li>• Capacity to handle the population growth</li> <li>• How to future proof plans</li> <li>• Involvement of developers</li> <li>• How to ensure these plans are used by the clinicians and health providers</li> <li>• Keeping the group updated with the progress</li> <li>• Promoting healthy eating</li> </ul> <p><b>Updated TOR</b></p> <ul style="list-style-type: none"> <li>• The updated TOR is accepted by all</li> </ul>
<p><b>How will these insights and key themes been used to inform service design and delivery?</b></p>	<p>The feedback from the PPIAG will be used to:</p> <ul style="list-style-type: none"> <li>• Promote enhanced access services</li> <li>• Improve the plans for Melton Mowbray</li> </ul>
<p><b>Are there any implications for consultation processes (if applicable)?</b></p>	<p>N/A</p>
<p><b>Areas of good practice:</b></p>	<p>Participation levels in Melton Mowbray survey</p>
<p><b>Areas for improvement and recommendations:</b></p>	<p>See previous section (key themes emerging)</p>
<p><b>These engagement activities have predominantly involved:</b></p> <ol style="list-style-type: none"> <li>1. Co-production</li> <li>2. Co-design</li> <li>3. Engagement</li> <li>4. Formal consultation</li> <li>5. Informing</li> <li>6. Educating</li> </ol>	<ol style="list-style-type: none"> <li>2. Engagement</li> <li>5. Informing</li> <li>6. Educating</li> </ol>

- Horizon scanning: N/A