

Public and Patient Involvement Assurance Group (PPIAG)

Report from meeting of: Wednesday 28 June 2023

Attendance: Evan Rees, Nishita Andrea Ganatra, Brigitte Heller, Janet Thompson, Vaughan McLeod, Andy Murtha, Ruth Olugbenga, Brian Rowlands, Mary Smith

Integrated Care Board (ICB) representation: Sue Venables, Amit Sammi, Jo Grizzell, Kirstie Swinfield (notes)

Apologies: Rasheed Cader

The meeting was quorate.

There were no declarations of interest.

First item

Topic presented	Developing our five-year joint forward plan – a strategy for the NHS Leicester, Leicestershire and Rutland Integrated Care Board (LLR ICB)
Presented by	Amit Sammi, Head of Strategy and Planning Jo Grizzell, Senior Planning Manager Sue Venables, Head of Engagement and Insights
Purpose of presenting	The PPIAG were asked to assure that the Five Year Plan for NHS Leicester, Leicestershire and Rutland Integrated Care Board is being developed in consideration of data and insights from staff, patients and carers and with appropriate and sufficient involvement.
Geographical scope of proposed engagement	Leicester, Leicestershire and Rutland
Demographic scope of proposed engagement <small>E.g. age, gender, income/occupation, cultural background, disability</small>	All groups
Engagement timescales	18 May 2023 – 7 June 2023
Evidence of engagement activities is provided by	Report of Findings
Any (relevant) groups not engaged with	No

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Which LLR-wide collaboratives and design groups does this impact	All
Key themes emerging from the presentations as identified by the Group	<p>The plan is a readable, concise yet comprehensive document that includes evidence of ample engagement. The size of the document is appropriate for the nature of the content and it is easy to read.</p> <p>It would be useful to see the supplementary plans and documents that include more detail on timelines and key performance indicators.</p> <p>It is important to continue to engage with partners responsible for the wider determinants of health, such as police, social care, social housing, etc. Engaging with clinicians is also key in ensuring the plan is implemented.</p>
Are there any implications for consultation processes?	
Areas of good practice	<ul style="list-style-type: none"> • Readable concise document • Evidence of public and patient engagement throughout the document • Evidence that insights have been used to develop the plan
Areas for improvement and recommendations	<ul style="list-style-type: none"> • Consider the environment in which the document is being communicated in. The Plan is forward thinking, therefore is positive about transformation, while the current experiences of some people is less positive. • Communicate where and how individual delivery will happen and signpost to any relevant documents. • Communicate the important content within the document in an innovative way, accessible and understandable by all, rather than the document itself. • Communications to health professionals/clinicians • Communicate what good will look like and progress towards achievements. • Important for further engagement with those responsible for driving improvements in the wider determinants of health.

Was the Group assured that engagement/consultation had been satisfactorily completed?	Yes
Was the Group assured that insights had impacted decisions/planning?	Yes
Standing agenda items	
Report from the previous meeting	The report from the PPIAG meeting on 24 May 2023 was approved.
Horizon scanning	N/A
Other business	The next meeting will be on Wednesday 26 July at 10am.